

NON-DISCLOSURE AGREEMENT

Student Intern Program

United States Probation Office

District of Maine

I, _____, hereby acknowledge and agree that any information including records, reports, files or oral communication I receive/provide in conjunction with my duties while with the United States Probation Office, District of Maine, is strictly confidential; remains subject to the regulations governing confidentiality for the Probation Office, and is not to be disclosed, except as per said regulations, to any parties, individuals, organizations other than personnel associated with the administration of work for the United States District Court. I, _____, further agree that I will not identify directly or indirectly, any individual Probation or Pretrial Services subject(s) in any report of research, evaluation or studies, or in any articles of publication of any kind, or in any verbal disclosures, except where authorized by the United States Probation Office, or Pretrial Services Office or the United States District Court.

It is understood that the United States Probation Office will be notified promptly of any subpoena or other request for information that pertains to Probation or Pretrial Services information of which I am a party.

Upon breach of this non-disclosure agreement, the United States Probation Office is entitled to terminate the relationship with _____, or take whatever lesser steps necessary to prevent further breaches of this agreement.

Student Intern (Signature)

Date

Intern Coordinator (Signature)

Date